

36 Toolbox Talks

3 - 5 minute toolbox talks for induction or refresher safety training.

Having regular training programs that educate your workers about workplace issues has never been easier than now with the WHS Induction Series.

It ensures that you are not only proactively protecting your workers but you're also more likely to avoid prosecution and/or expensive litigation.

These safety training DVDs come complete with trainer's support notes & questionnaire.

Price:

- Choose any 7 titles for AU\$995.00 + GST for Australian Customers.
- Full Series AU\$3,495.00 + GST for Australian Customers

Delivery formats to select from:

- On DVD
- Licence to stream the video content on your company intranet
- Elearning modules on your company intranet.
- Corporate licence.

The online format is available for intranet or mobile device delivery.

Contents

An Introduction	2
Accident and Incident Reporting	2
Code of Conduct	2
Computer Ergonomics	2
Confined Space Safety	3
Consultation	3
Drugs and Alcohol	3
Electrical Safety	3
Emergency Evacuation	4
Equal Employment Opportunity (EEO)	4
Eye Safety	4
Fatigue	4
Fire Prevention	5
Forklift Safety	5
Handheld Power Tools	5
Harassment and Bullying	5
Hazard Identification and Risk Control	6
Hazardous Substances	6
Herbicides and Pesticides	6
Hot Work	6
Infection control	7
Lifting and carrying	7
Lockout Tag Out	7
Machinery Safety	7
Manual Handling	7
Outdoor Tools	8
Road Safety	8
Safe Work Method Statement (JSA)	8
Skin Cancer	8
Slips, Trips and Falls	9
The Environment	9
Working at Heights	9
Working with Gas	9
Working with Ladders	10

An Introduction

There are more work related deaths in Australia than the national road toll and the number of homicides in Australia combined.

Many accidents, injuries and diseases can occur when workers are new to a job. So the first few weeks can be a dangerous time unless workers are aware of the of the hazards associated with the new working environment.

This WHS training DVD features:

An organisation's obligations under WHS legislation

Employee's duty of care and responsibilities

The importance of an effective health and safety program at work

This module is perfect introduction to compliment any of the other modules in this series.

[Preview online](#)

Accident and Incident Reporting

Reporting accidents and injuries forms an integral part of managing health and safety in the workplace, and is a legislative requirement under the WHS Act.

This safety training DVD features:

- Description of a 'near miss' risk
- Why 'near miss' risks should be reported
- The importance of communication

[Preview online](#)

Code of Conduct

Under the WHS act, there are mutual obligations between an organisation and it's workers, whether you are a subcontractor or a regular employee.

This code of conduct safety training DVD features:

- Employer and employee obligations under WHS legislation
- General expectations required of all staff

[Preview online](#)

Computer Ergonomics

Many occupations require us sit in front of the computer for long periods of time.

Although this may lead to gains in versatility and output, it has the potential to do more harm than good.

The way you sit at your desk can make an enormous difference to how you feel at the end of the day.

This computer ergonomics safety training DVD features:

Stretching exercises that can be employed

[Preview online](#)

Confined Space Safety

For many employees working in a confined space presents a major risk to health and safety. Many accidents occur because the dangers of working in a confined space are under-estimated or ignored.

This confined spaces training DVD includes:

- What is a confined space?
- The hazards associated with working in confined spaces
- The importance of planning and procedures to follow prior to confined space entry
- Some general guidelines for safe confined space work.

[Preview online](#)

Consultation

It's a well-recognised fact that consultation is by far the best means of approaching health and safety issues at work.

Management can make more informed and better quality WHS decisions when there is open discussion and a united approach to workplace safety issues.

This consultation safety training DVD features:

The benefits of consultation in the workplace
The benefits of committees
The ideal make up of a safety committee
Important attributes of a committee member

[Preview online](#)

Drugs and Alcohol

In the interests of health and safety, it is a requirement that all staff come to work in a fit state.

A worker affected by alcoholism or drug use can lead to many problems in the workplace, including an increased risk of accidents putting themselves or others at risk of serious injury.

This drugs and alcohol training DVD includes:

Definition of a drug?
Examples of legal and illegal drugs
Problems caused at work by drug and alcohol abuse
Employee responsibilities

[Preview online](#)

Electrical Safety

Electrical accidents can occur at any time and has the potential to cause serious injuries or even death.

Electrical hazards unlike mechanical hazards, are not usually obvious. A "live" wire appears no different to a "dead" wire.

This electrical safety training DVD features:

The various consequences of an electrical accident
Injuries that can occur
Causes of electrical accidents
Prevention measures

[Preview online](#)

Emergency Evacuation

There are many different reasons why an evacuation of a workplace may need to occur.

Whatever the emergency, it is important that all workers can act in a way that will save not only their own lives, but not put others at risk.

This emergency and evacuation training DVD includes:

- Various reasons why an evacuation may need to occur
- The importance of Site Emergency Evacuation Plans
- Responsibilities assigned to wardens, incident controller, fire fighting teams and first aiders
- What to do in the event of an emergency.
- What new employees who start in a new workplace need to be informed of.

[Preview online](#)

Equal Employment Opportunity (EEO)

Equal employment opportunity is about giving everybody a “fair go”

Employees in any workplace should be treated fairly and equally and have the opportunities to develop to their full potential.

This equal employment training DVD features:

- The definition of equal employment opportunity
- Employee rights and responsibilities
- Additional responsibilities for managers and supervisors

[Preview online](#)

Eye Safety

People in a variety of different working environments are putting their eyesight at risk every day.

Our eyes can be damaged by flying objects, dust, chemicals, or working in or around sources of radiation. Protecting our eyes from these hazards is crucial

This eye safety training DVD features:

- The various hazards in the workplace that could put your eyesight at risk.
- The Importance of eye protection
- What to do in the event of an eye injury.

[Preview online](#)

Fatigue

Fatigue and insufficient sleep can put your health at risk in many ways.

Not only can it impact on your immune system, it can cause a loss of alertness, which in turn will effect your judgment, reactions, skill levels and safety.

Many safety incidents in the workplace are directly attributed to fatigue.

This fatigue management training DVD includes:

- Factors that can cause fatigue
- Warning signs of fatigue
- The body clock and rest breaks
- Measures to help reduce fatigue

[Preview online](#)

Fire Prevention

Fires are a preventable catastrophe that can cause hundreds of thousands of dollars damage, loss of production, loss of jobs and loss of lives.

Everyone in their workplace should have a vested interest in the prevention of fire and be aware of what actions to take in the event of a fire. This fire prevention training DVD includes:

- Prevention measures to minimise the risk of fire in the workplace
- The different classes of fire
- Types of fire extinguishers
- Fire extinguisher use (PASS)

[Preview online](#)

Forklift Safety

Because of their wide range of uses, forklifts are one of the most versatile and widely used pieces of machinery in our workplaces.

However they also have the potential to be one of the most dangerous.

Each year forklifts are involved in hundreds of workplace accidents that result in fatalities, serious injuries and property damage.

This forklift safety DVD features:

- The various safety checks that licenced operators should perform
- The various hazards that should be identified in a new workplace
- Precautions for when forklifts and pedestrians are in the same areas.

[Preview online](#)

Handheld Power Tools

Power tools can be potentially dangerous. If poorly maintained or used incorrectly or carelessly, they can cause serious injury or death.

This hand held power tools safety training DVD features:

- Most common injuries caused when using power tools.
- What our responsibilities are when using power tools.
- The importance of PPE

[Preview online](#)

Harassment and Bullying

Everyone has the right to work in an environment free from bullying, harassment, discrimination and violence!

The incidence of workplace bullying and harassment is a significant problem in today's workforce and can impact greatly on both an organisation and individuals.

This bullying and harassment training DVD features:

- What is and what isn't bullying
- How bullying impacts on victims and witnesses
- Employee responsibilities
- Manager and supervisor responsibilities
- Steps that should be taken if you are the victim of bullying

[Preview online](#)

Hazard Identification and Risk Control

A successful hazard management program is essential to ensuring the safety of everyone in the workplace.

It involves hazard identification, assessment of the risks and the implementation of control measures.

An important component of this program is the consultation between employees who are exposed to the hazards and managers or supervisors from the area concerned.

This hazard identification and risk control DVD includes:

- Definition of a hazard and examples of hazards in the workplace
- Components of a hazard management program
- The Hierarchy of Controls

[Preview online](#)

Hazardous Substances

Hazardous substances can come in various forms in the workplace, and exposure to chemicals can have both acute short and long term effects to health and safety.

If a chemical is classified as a hazardous substance, then a risk assessment is required to be carried out in its use.

This hazardous substances training DVD includes:

- The various forms chemicals come in
- The importance of a Material Safety Data Sheet (MSDS)
- Guidelines for working with hazardous products

[Online preview](#)

Herbicides and Pesticides

Herbicides and pesticides are designed to kill organisms, thus making them extremely dangerous to humans.

Therefore it is important to handle them correctly in order to reduce the risk exposure.

This herbicides and pesticides training DVD includes:

- How harmful exposure can occur
- Symptoms of exposure to harmful chemicals
- Risk control measures and MSDS
- Types of PPE

[Preview online](#)

Hot Work

Hot work is a term used to describe tasks such as welding, thermal or oxygen cutting or heating, grinding, in fact any work that may create heat or a continuous stream of sparks.

This Hot Work safety training DVD:

- How hot work and welding should only be undertaken by qualified and experienced personnel
- How workers should only undertake hot work when issued with a permit and risk assessment prior to commencing work
- What a permit lays out and what a risk

[Preview online](#)

Infection control

Many employees are at risk of contracting infectious diseases in the course of their work. Those at obvious risk are health workers who come in contact with medical waste, body fluids and patients who have infectious diseases.

This infection control training DVD includes:

- How infections can occur and spread in the workplace
- The importance of good hygiene
- Risk control measures including safe food preparation

[Preview online](#)

Lifting and carrying

It is important to think ahead before moving any sort of load, whether it is big or small. Pre-planning a route and employing correct lifting techniques will help reduce the risk of accidents and injuries.

This lifting and carrying training DVD includes:

- The balance circle and its impact on safe lifting
- Correct lifting techniques
- Areas to consider when assessing risk.

[Preview online](#)

Lockout Tag Out

Many industrial accidents and serious injuries are caused by the uncontrolled release of hazardous energy.

Many of these accidents could have been prevented by proper lockout tag out procedures.

This lockout tag out training DVD includes:

- What the isolation procedure should include
- The different types of tags and the information they should contain
- Procedures for removing locks

[Preview online](#)

Machinery Safety

Each year a high percentage of workplace accidents involving machinery result in serious injuries or death to workers.

Most machinery injuries occur when people come into contact with the moving parts of a machine, however many of these injuries are preventable.

This machinery safety training DVD includes:

- Range of hazards that are present, mechanical and non-mechanical
- Types of accidents machinery guarding protects against.
- Risk control measures

[Preview online](#)

Manual Handling

Manual handling injuries and illnesses can occur suddenly or over a long period, and whilst they may not be as graphic as many other workplace injuries, they are certainly just as debilitating.

All jobs involve some type of manual handling, so essentially all workers are at risk.

This Manual Handling safety training DVD discusses:

- What is manual handling?
- Common causes of manual handling injury
- Risk assessment and ways of reducing risk in the workplace
- Includes a 'shock introduction' to grab the viewers' attention.

[Preview online](#)

Outdoor Tools

Outdoor power tools have their own set of risks and hazards.

This safety training DVD highlights these and lays out some simple measures that can be taken prior to operating any outdoor power tool to minimize the risk of injury to operators, co-workers and the public.

[Preview online](#)

Road Safety

Safety on the road is something that impacts on all of us. The road is generally a busy place and a dangerous place but it can be made safer if everyone shows a little courtesy and common sense.

This safety training DVD sets out some simple, easy to follow and practical instructions to minimize the risk of traffic accidents and injury.

[Preview online](#)

Safe Work Method Statement (JSA)

One of the most common tools used for assessing and controlling risks is the document known as the Safe Method work statement or JSA.

This safety training DVD features:

- Why A Safe Method work statement should be used
- How it should be completed
- Who should be involved in the preparation of the document.

[Preview online](#)

Skin Cancer

Skin cancers account for over two thirds of all cancers diagnosed in Australia.

Workers who are outside between the hours of 11am and 4pm (when ultra violet radiation is most intense) have an increased risk of skin cancer.

This skin cancer safety training DVD features:

- How to recognise the early signs of skin cancer.
- Types of cancers.
- Ways to reduce risk of skin cancer.
- How to be 'sunsmart'.

[Preview online](#)

Slips, Trips and Falls

A common cause of death and injury in the workplace are falls from heights and as a result of slips and trips.

Many of the slipping and tripping hazards go unnoticed in a workplace because workers become so familiar with their particular work environment.

This slips trips and falls safety training DVD includes:

Injuries caused by slips trips or falls

Hazard identification and risk assessment

Hierarchy of controls

[Preview online](#)

The Environment

There are many reasons for workers to be environmental conscious around the workplace.

Not only is it good for the planet, it helps create a healthier and safer workplace, and can also be advantageous for an organisation's bottom line.

This DVD emphasises that our collective actions can make a difference. It includes practical and easy to follow suggestions for reducing waste around the workplace.

[Preview online](#)

Working at Heights

Falling from heights is a common cause of injury and death in workplaces.

The risk of serious injury is significantly increased when working at a height that is greater than 2metres.

This safe working at heights DVD features:

- Importance of risk identification
- Risk control measures using the hierarchy of control
- Fall protection systems and devices

[Preview online](#)

Working with Gas

There are certain precautions that must be taken when working with gases.

Any worker that is about to work with gas must complete a permit and risk assessment prior to commencing work.

This gas safety training DVD features:

- Safe gas cylinder storage and transport
- Safety equipment such as gas pressure regulators
- Safe environments for working with gases

[Preview online](#)

Working with Ladders

Falling from heights is a common cause of injury and death in the workplace. In most cases these accidents could have been prevented.

Where ladders are required, there are various procedures that should be followed to help reduce the risks associated with the work.

This ladder safety training DVD features:

- Factors that can increase the risk of injury when working with ladders
- Easy to follow tips and procedures for accident prevention

[Preview online](#)

Contact us for more information or to place your order: info@futuremedia.com.au | t: +61 2 9279 4499